

Sugarhill Property Owners Association

P.O. Box 0443 • Jensen Beach, FL 34958 • www.sugarhilljensenbeach.com

Letter of Intent to Comply with Plans and Specifications as Approved by the Architectural Control Committee (ACC) or The Board of Directors

I, _____ and _____ owner(s) of lot # _____
in the Sugar Hill subdivision, will be doing one or more items in this list:

- Construct a new residence
- Add to or remodel an existing residence
- Pave or re-pave a driveway
- Install fencing or a landscape retaining wall
- Alter or install landscaping
- Add a new patio, pool, porch, or screen enclosure
- Repaint, re-roof, or re-side an existing house



and we agree to comply with these plans and specifications as approved by the Board of Directors or the Architectural Control Committee (ACC), I further agree that any changes in materials, construction, and design will not be made without the expressed written consent of the above controlling entities.

I certify that I have read and clearly understand the Declaration of Protective Covenants, the ByLaws of the Sugarhill POA, and the ACC checklist. I further certify that I will abide by the portions of documents applicable to this request. I recognize and acknowledge that failure to comply could result in forfeiture of bond money and cause legal action to be brought against me to cause compliance with these documents as well as for the reimbursement of any legal fees incurred by the Sugarhill POA in this matter.

I also recognize and acknowledge that I am responsible for any and all actions taken by any contractors, sub-contractors, or other workmen performing work on my residence or property in Sugar Hill.

PropertyOwner(s): _____ Date _____

_____ Date _____

Witness: _____ Date _____

From Revision 1 - 01/04 Architectural Control Documents:

Any additions or alterations to present structures or landscaping, or the addition of swimming pools, work shops, fences etc. must also have the written approval of the Architectural Control Committee or Board of Directors. All of the guidelines must be followed, including the posting of a Performance Bond. The amounts of the Performance Bonds for new construction, additions and swimming pools, are as follows:

New residence	\$5,000
Modifications or additions over 1000 square feet	\$2,000
Modifications or additions, 500 to 1000 square feet	\$1,000
Modifications or additions, 0 to 500 square feet	\$500
Swimming pools	\$1,000

Upon completion of your residence, including driveways and landscaping, and prior to applying for your Certificate of Occupancy from the county, an inspection of your property must be made by the Architectural Control committee. When it is found that your residence has been completed according to the plans and specifications as approved by the Architectural Control Committee or Board of Directors, your Performance Bond will be returned.

All dues, assessments, fees, etc. due the Sugar Hill Property Owners Association, Inc. must be current before a 'Letter of Approval' by the Architectural Control Committee or Board of Directors can be issued for the construction of any new residence or swimming pools, addition to any present structure (s), or the implementation of major landscaping or grading modifications.

If you have any questions regarding these guidelines, the Declaration of Protective Covenants or the Deed Restrictions of the Sugar Hill Subdivision, please feel free to call on any member of the Board of Directors or the Architectural Control Committee. We will do our best to assist you in making the construction of your new residence a pleasant and rewarding experience.

Sincerely yours, Board of Directors,
Sugar Hill Property owners Association, Inc.